



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

**MEETING DATE** 2018-12-04 12:35 - School Board Operational Meeting

**AGENDA ITEM** ITEMS

**CATEGORY** G. OFFICE OF HUMAN RESOURCES

**DEPARTMENT** Talent Acquisition & Operations (Non-Instructional Staffing)

**Special Order Request**  
 Yes  No

**Time**

**Open Agenda**  
 Yes  No

**ITEM No.:**  
G-3.

**TITLE:**  
Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2018-2019 School Year

**REQUESTED ACTION:**  
Approve the personnel recommendations for appointments and reassignments as listed on the attached Executive Summary, respective lists and individual appointments for Non-Instructional Employees. All recommendations are made pending security clearance and with the understanding that these individuals will comply with regulations/policies as set forth by the Florida Department of Education and The School Board of Broward County, Florida.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The Personnel Recommendations for Non-Instructional Employees include the following sections:  
 1. Non-Instructional (Non-Managerial) Approval(s)/Reassignment(s)/Promotion(s)/Demotion(s)  
 2. Non-Instructional (Non-Managerial) Substitutes/Temporary Employees  
 3. Non-Instructional (Non-Managerial) Leave(s)-Layoff(s)  
 4. Managerial/Professional/Technical (ESMAB, PBA, TSP) Recommended Appointments  
 5. Reassignment of Current School-Based and District Managerial Appointments  
 6. School-Based Managerial Personnel Recommended Appointments  
 7. School-Based and District Managerial Acting/Special/Task Assignment(s) Personnel  
 8. School-Based and District Managerial Leave(s)-Layoff(s)  
 9. Salary Adjustment(s)

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
Funding has been budgeted in the 2018-2019 school/fiscal year for all appointments through June 30, 2019.

**EXHIBITS: (List)**  
(1) Non-Instructional Appointments and Leaves (2) Memo to Revise

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Eric M. Chisem	Phone: 754-321-1810
Name:	Phone:

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**  
 Craig J. Nichols - Chief Human Resources & Equity Officer

Approved In Open Board Meeting On: \_\_\_\_\_  
 By: \_\_\_\_\_  
 School Board Chair

Signature  
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